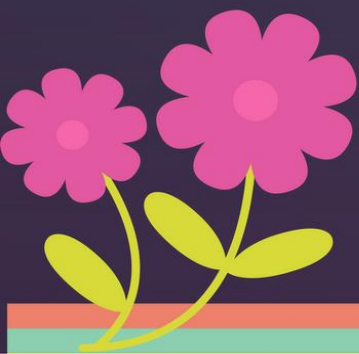




PARENT USER GUIDE



KINDERM8

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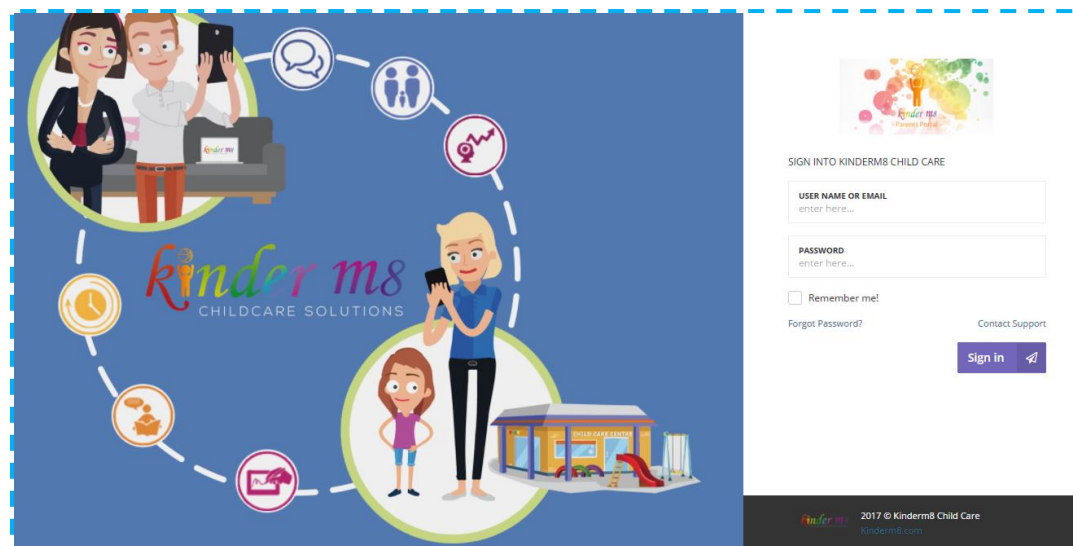
WELCOME TO KINDER M8 PARENT PORTAL & MOBILE APP

Welcome to Kinder m8, your window into your child's daily life at the childcare centre! This guide shows you how to use your account and easily access your child's information. This is a great platform for you to stay involved in your child's day-to-day activities.

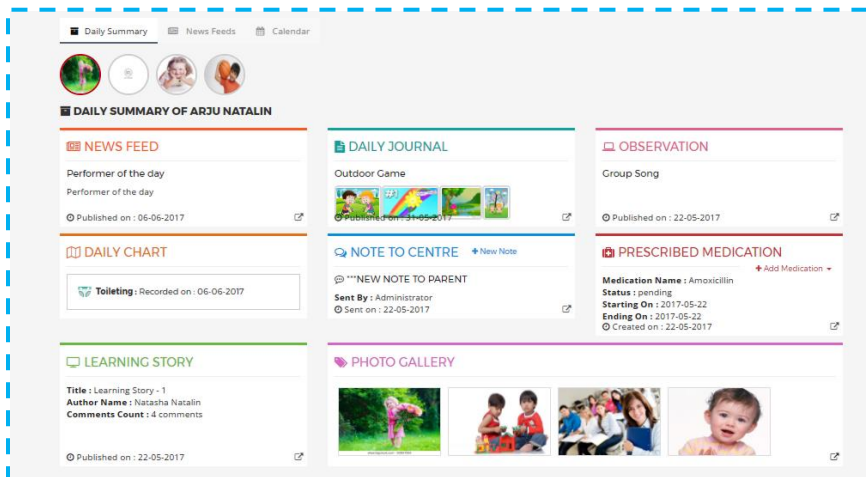
I. KINDER M8 PARENT PORTAL

1.1 HOME PAGE

Login to the Home Page using your Email and Password.

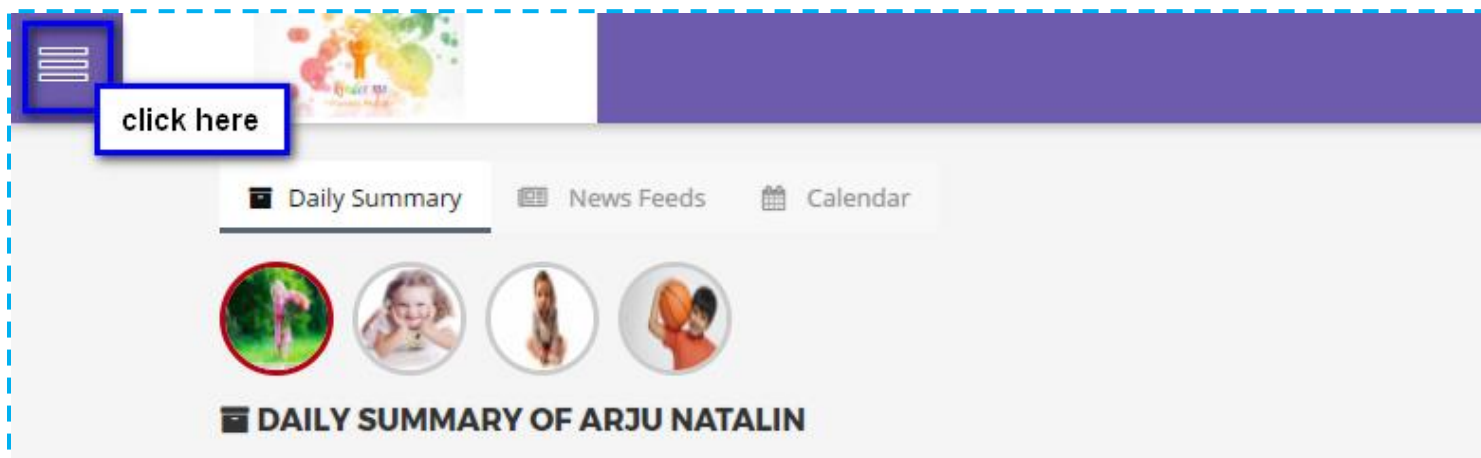


You will see the Daily Summary, News Feed and Calendar.



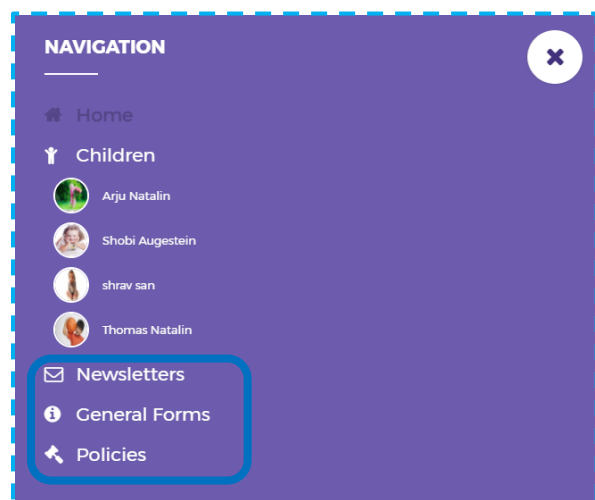
Click on  the icon on the top right corner of the page to view the latest notifications.


Click on the menu tab shown as 3 bars, on the top left corner of the screen to navigate your system.



Here, you can navigate to a Child Profile, view the Newsletters, General Forms and Policies by clicking on the relevant tab on the menu.

Click on **Newsletter/General Forms/Policies** to Preview or Download them.





Ani Natalin



Room : KinderWorld

Attendance

Tuesday
Wednesday
Thursday
Friday

Daily Journals

Posted By Natasha Natalin

Outdoor Game

31 May 2017

Outdoor Game

[READ](#)
[DOWNLOAD](#)
[VIEW PDF](#)

SELECT MENU

- DAILY JOURNALS
- OBSERVATIONS
- DAILY CHART
- LEARNING STORIES
- MEDICATIONS
- PHOTOS
- REPORTS

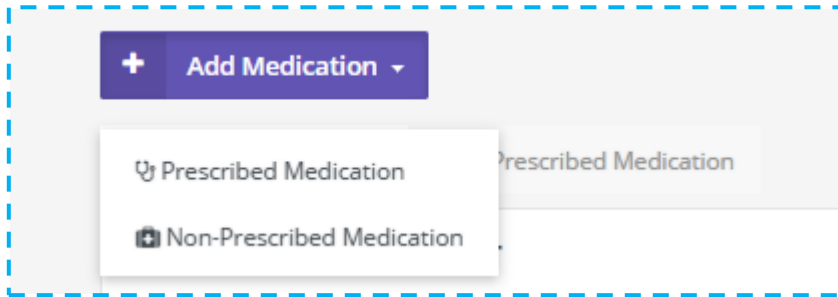
1.1.1 MEDICATIONS

You can now request medication to be administered at the centre. You can include the date, time, and dosage to be administered.

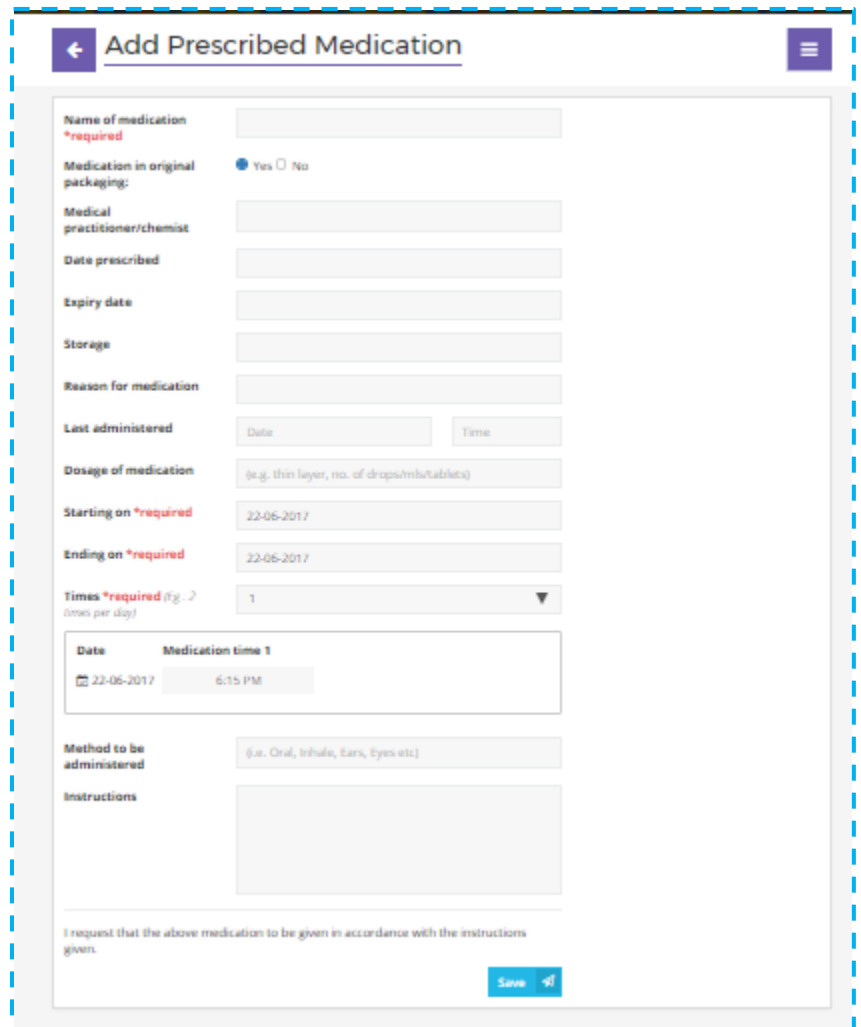
Prescribed Medication: You can request to administer/apply medications and creams that are prescribed by your doctor using the parent portal.

Non-Prescribed Medication: Parents can also request to administer/apply medications and creams that are that are not prescribed by the doctor, using the parent portal.

Click on “+ Add Medications” to add a Medication for your child and select the Medication type (Prescribed/Non-Prescribed).




Once you click the Prescribed Medication/Non Prescribed Medication, You will see the form to be filled .



The image shows a dashed blue box containing a form titled 'Add Prescribed Medication'. The form has the following fields:

- Name of medication ***required**
- Medication in original packaging: ☒ Yes ☐ No
- Medical practitioner/chemist
- Date prescribed
- Expiry date
- Storage
- Reason for medication
- Last administered: Date Time
- Dosage of medication (e.g. thin layer, no. of drops/mls/tablets)
- Starting on ***required**: 22-06-2017
- Ending on ***required**: 22-06-2017
- Times ***required** (Fig. 2 times per day): 1
- Date: 22-06-2017
- Medication time 1: 6:15 PM
- Method to be administered (e.g. Oral, Inhale, Ears, Eyes etc)
- Instructions

At the bottom of the form, there is a statement: 'I request that the above medication to be given in accordance with the instructions given.' and a 'Save' button with a checkmark icon.



Add Non-Prescribed Medication

Medication to apply/administer
*required

Vix

Date authorized *required

28-06-2017

Give under following circumstances:

Apply the Chest , if having cough

I authorize to apply/administer above medication to my child in the above given circumstances.

Save

When the completed medication form has been saved, the details will be shown under the medication list view.




+ Add Medication

Prescribed Medications
Non-Prescribed Medication

PRESCRIBED MEDICATIONS LIST

Global Search...

Show 10 entries

MEDICATION NAME	ACKNOWLEDGED	MEDICATION STATUS	REASON FOR MEDICATION	MEDICATION PERIOD	ACTION
Amoxicillin	Pending	Pending		2017-05-22 to 2017-05-22	 
Priton Syrub	Acknowledged	Ongoing	Caugh	2017-06-22 to 2017-06-22	

Showing 1 to 2 of 2 entries




« First
Previous
1
Next
Last »

Prescribed Medications
Non-Prescribed Medication

NON-PRESCRIBED MEDICATIONS LIST

Global Search...

Show 10 entries



MEDICATION TO APPLY/ADMINISTER	DATE AUTHORIZED	CIRCUMSTANCES	ACTION
Vix	2017-06-22	Apply on the chest when having too much of cold	  

Showing 1 to 1 of 1 entries



« First
Previous
1
Next
Last »

Once the request has been uploaded it has to be acknowledged and approved by the administrator.



Once approved, the medication status will be changed and you will not be able to edit or delete.

PRESCRIBED MEDICATIONS LIST					
Global Search...			Show 10 entries		
MEDICATION NAME	ACKNOWLEDGED	MEDICATION STATUS	REASON FOR MEDICATION	MEDICATION PERIOD	ACTION
Priton Syrub	Acknowledged	Ongoing	Caugh	2017-06-22 to 2017-06-22	
Amoxicillin	Acknowledged	Completed		2017-05-22 to 2017-05-22	
Showing 1 to 2 of 2 entries					
« First < Previous 1 Next > Last »					

In the medication list you can view the medications created by you as well as by the administrator.

PRESCRIBED MEDICATIONS LIST					
Global Search...			Show 10 entries		
MEDICATION NAME	ACKNOWLEDGED	MEDICATION STATUS	REASON FOR MEDICATION	MEDICATION PERIOD	ACTION
Priton Syrub	Acknowledged	Ongoing	Caugh	2017-06-22 to 2017-06-22	
Amoxicillin	Acknowledged	Completed		2017-05-22 to 2017-05-22	
Showing 1 to 2 of 2 entries					
« First < Previous 1 Next > Last »					

To view the medication details, click on the view icon

PRESCRIBED MEDICATIONS LIST					
Global Search...			Show 10 entries		
MEDICATION NAME	ACKNOWLEDGED	MEDICATION STATUS	REASON FOR MEDICATION	MEDICATION PERIOD	ACTION
Priton Syrub	Acknowledged	Ongoing	Caugh	2017-06-22 to 2017-06-22	
Amoxicillin	Acknowledged	Completed		2017-05-22 to 2017-05-22	
Showing 1 to 2 of 2 entries					
« First < Previous 1 Next > Last »					

Medication History

Name of medication	Priton Syrub	In original packaging:	Yes
Medical practitioner	Dr.Samuel	Date prescribed	22-06-2017
Expiry date	23-06-2017	Storage	10ml
Reason for medication	Cough	Times	2
Starting on	22-06-2017	Ending on	22-06-2017
Method to be administered		Dosage of medication	2ml
Last administered	22-06-2017 00:00 AM		
Instructions	Give the medication on time as prescribed		
Parent signature			

Times

Date	Medication time 1	Medication time 2
22-06-2017	06:00 PM	07:00 PM

PRESCRIBED MEDICATIONS LIST

Global Search...



Show 10 entries

MEDICATION DATE	TIME MEDICATION WAS ADMINISTERED	STAFF WHO ADMINISTERED	COMMENTS
No data available in table			

Showing 0 to 0 of 0 entries

<< First < Previous Next > Last >>

NON-PRESCRIBED MEDICATION

Medication to apply/administer: Vix
Date authorized: 22-06-2017
Give under following circumstances: Apply on the chest when having too much of cold

CLOSE

NON-PRESCRIBED MEDICATIONS LIST

Global Search...



Show 10 entries

MEDICATION TO APPLY/ADMINISTER	DATE AUTHORIZED	CIRCUMSTANCES	ACTION
Vix	2017-06-22	Apply on the chest when having too much of cold	

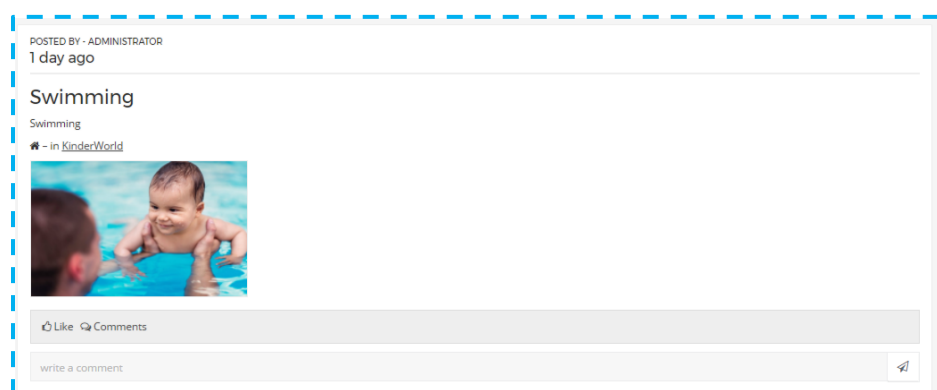
Showing 1 to 1 of 1 entries

<< First < Previous 1 Next > Last >>

1.2 THE NEWS FEED


The News Feed on the Home Page is where you can see all updates made by your child's centre including special moments during the day, upcoming events and more. It works just like Facebook where you can like or comment on posts.

If you or your children are tagged in a post, it will appear only on your feed. You are then able to like or comment on that post.




1.3 SENDING AND RECEIVING MESSAGES

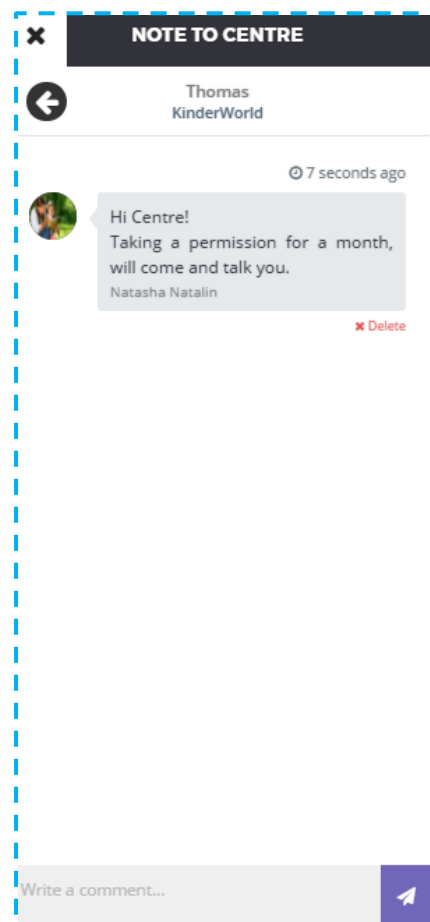
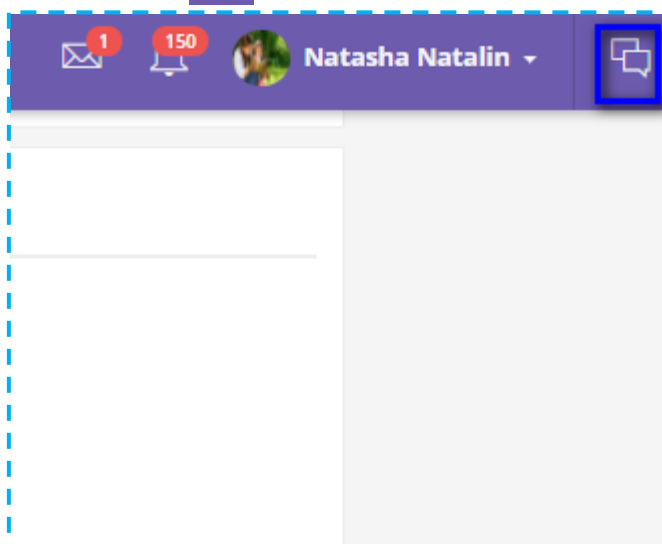
Select the icon on your Home Page in the top right corner, to go to your personal inbox. You can view messages that have been sent to you here.


Click on relevant  Compose to write a new message. You can email a group or specific people by selecting the filters.



1.4 VIEWING AND RESPONDING TO NOTES

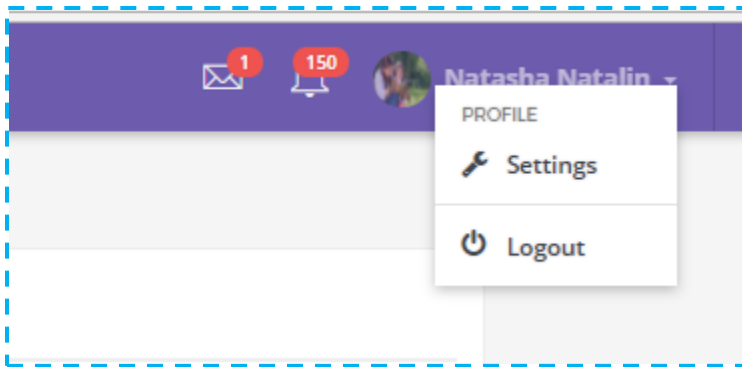
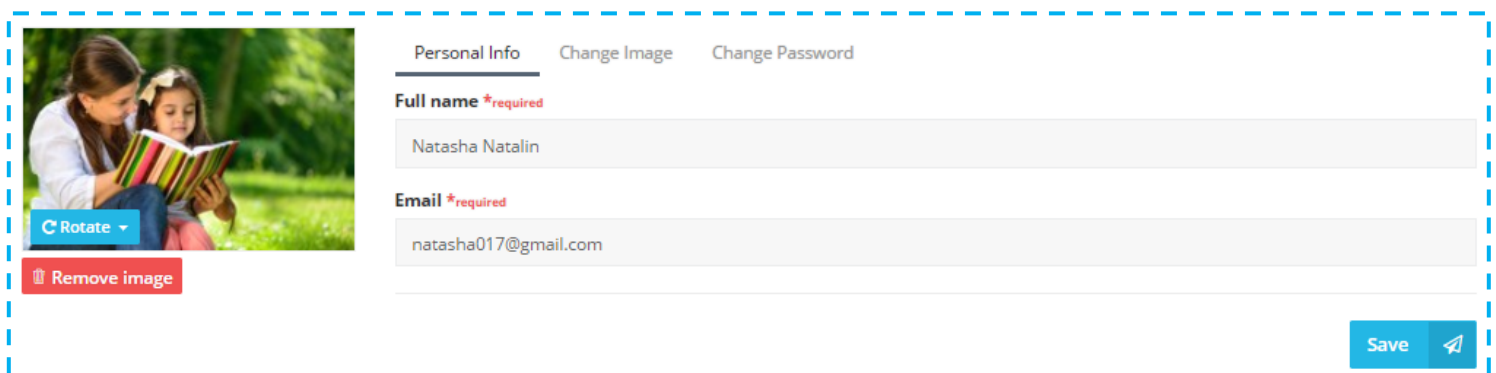
Click on the  icon on the top right of the page and select a child to view a NOTE.



To respond or make a new NOTE, click on the comment box at the bottom and click .

1.5 CHANGING YOUR SETTINGS

- Click on your User Name and select Settings to change your personal settings.
- You can change your personal information, image or password on this page.
- If you have forgotten your password, you can email the centre and they will be able to send you a link to reset it.

Tip: You only need to create one Parent account for each family – multiple children can be added to the same Parent. If you wish, you can share their login details with extended family members. However, as the parent, you have to take full responsibility when sharing these details. You can also link a child to two separate accounts if necessary, such as if parents are separated or for grandparents. If you create two accounts, then we need a signed consent form from the family.

1.6 CALENDAR

Here you can view the “Events” and “Activities” details which are created by the centre. To see the particular activities of your child, just go to the Activities Tab, and click on your child.

Daily Summary
News Feeds
Calendar

<
>
TODAY

June 2017

MONTH
WEEK
DAY
LIST

MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	1	2	3	4
5	6 Easter Day	7	8 Some Little Ideas For Bouncy And Playful Tooltip Shapes And Animati Playful Little Too	9	10	11
12	13	14	15	16	17	18
Some Little Ideas For Bouncy And Playful Tooltip Shapes And Animations With SVG And Anime.js. Among Other Styles, We U Instead Of Purchasing At Bookstores, You Do Not Have To Spend Anoth... +2 more						
+4 more	+3 more	+5 more	+3 more			
19	20	21	22	23	24	25
Some Little Ideas For Bouncy And Playful Tooltip SI						
26	27	28	29	30 Test Time	1 79000	2
3	4	5	6	7	8	9

All Activities & Events

Events
Activities

Easter Day
06 jun - 06 jun

Playful Little Tooltip Ideas
08 jun

Some Little Ideas For Bouncy And PI...
08 jun - 22 jun

When It Comes To Stories For Kids W...
12 jun - 16 jun

Instead Of Purchasing At Bookstores...
12 jun - 16 jun

When It Comes To Stories For Kids W...
12 jun - 16 jun

When It Comes To Stories For Kids W...
12 jun - 16 jun

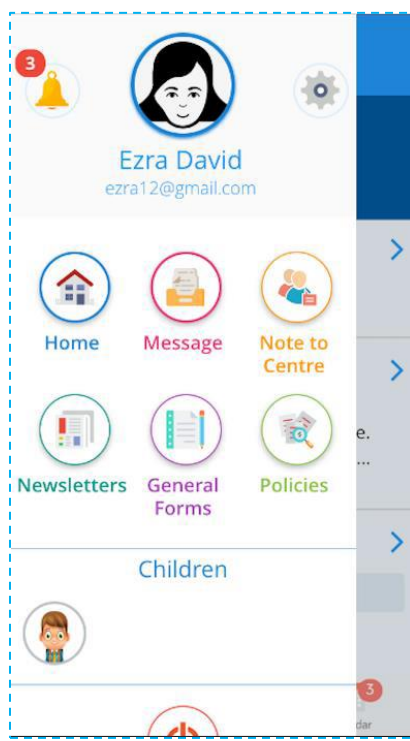
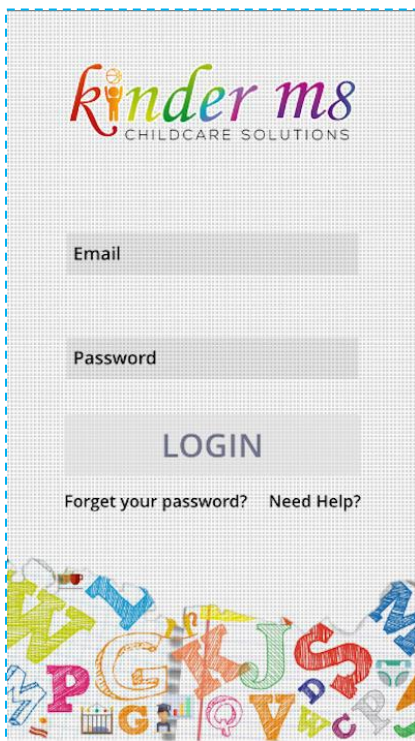
Event For Time Checking
12 jun

II. KINDER M8 MOBILE APP

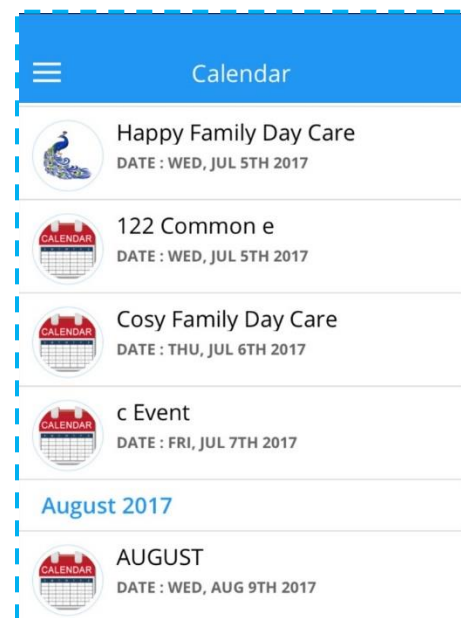
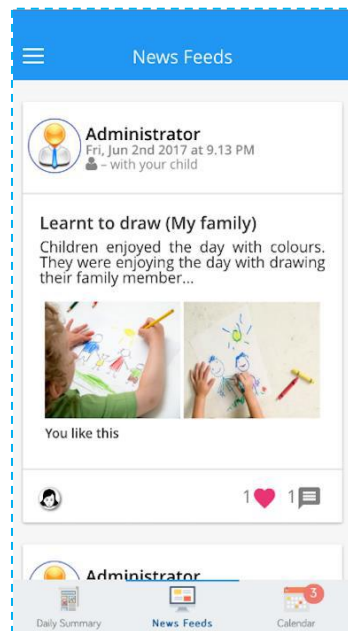
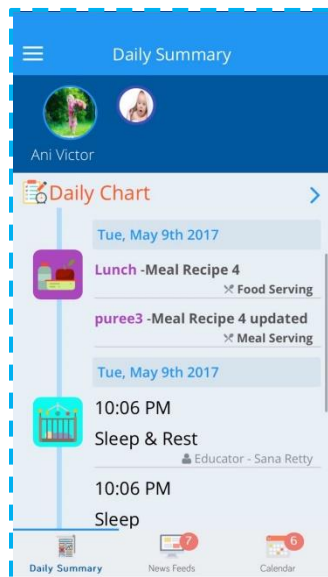
Our incredibly user friendly mobile app is now available for parents. All you need to do is update the app from Play Store to use at anytime, anywhere.

2.1 SIGN UP & LOGIN

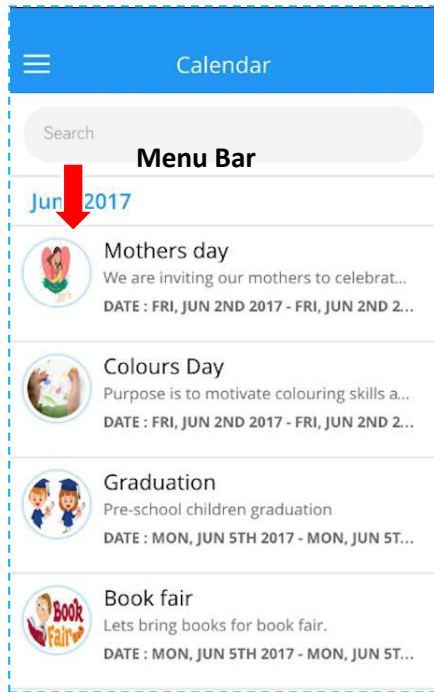
- The Kinder m8 app may be downloaded from Google Play Store for Android or App Store for Apple
- To find the app in the App Store, simply type in the name “kinder m8”
- Install the app on your device. Once it is installed, you can login with your Email and password



2.2 HOME



2.3 MENU



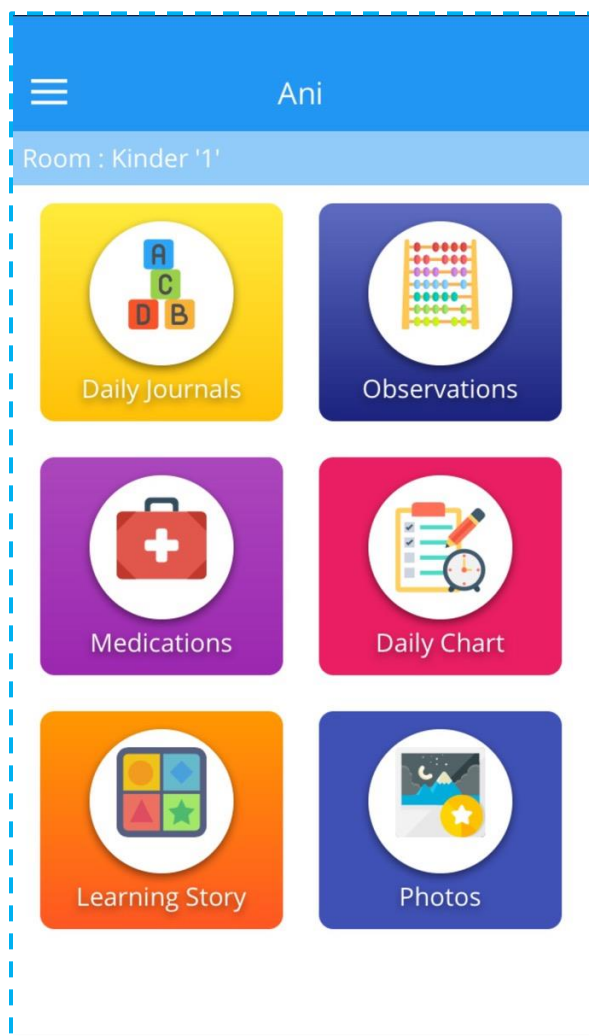
If you click on the menu bar on the upper left-hand corner of the screen you will see the following:

- **Home** - News Feed/ Journals/ Events
- **Message** - Compose, reply or view messages
- **Note to Centre**
- **Newsletter/General Forms/Policies** – Click to Preview or Download them.
- **Children**
- **Logout**

2.4 DAILY JOURNAL/OBSERVATION/MEDICATIONS/DAILY CHART ----

Click and select the name of the child profile you want to view. You will then see the option to view the child's

Daily Journal, Observations, Medications, Daily Chart, Learning story and Photos.

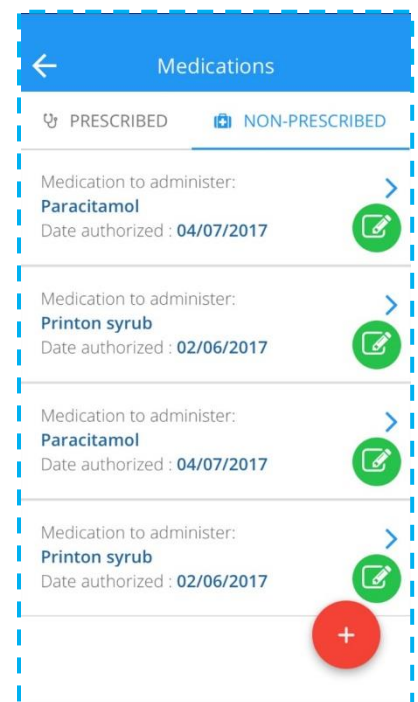
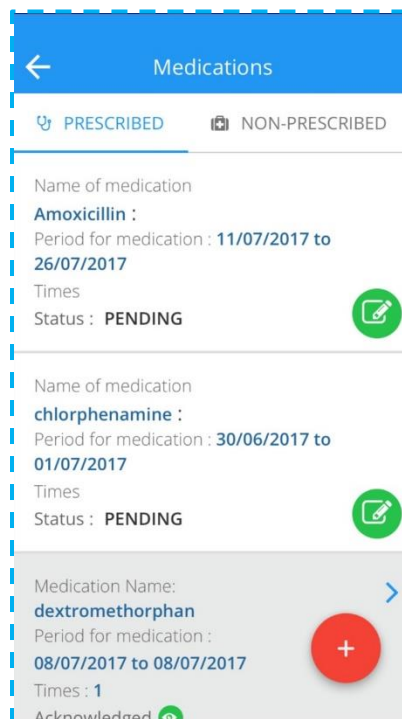
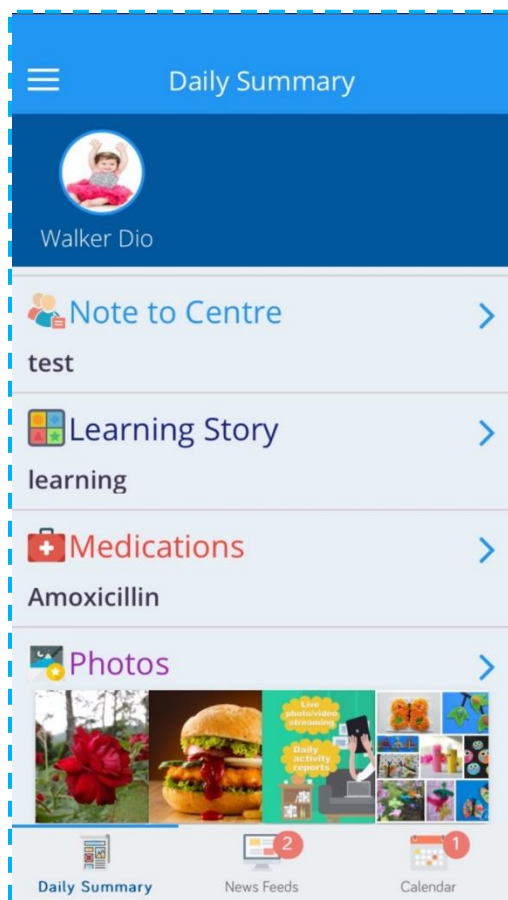


2.4.1 MEDICATION

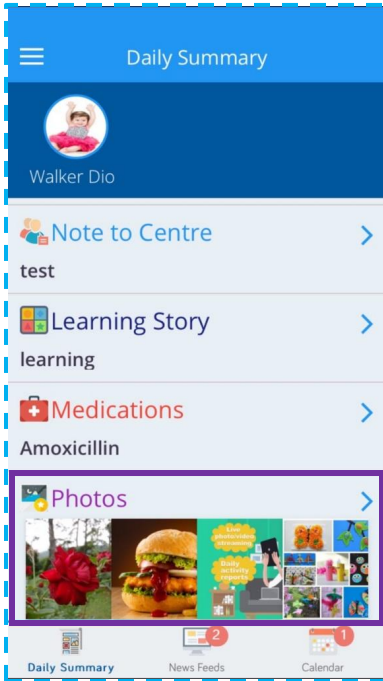
You can now request medication to be administered at the centre through the mobile app, including entering the date, time, and dosage to be administered.

Prescribed Medication: You can request to administer/apply medications and creams that are prescribed by the doctor.

Non-Prescribed Medication: Parents can request to administer/apply medications and creams that are not prescribed by the doctor.

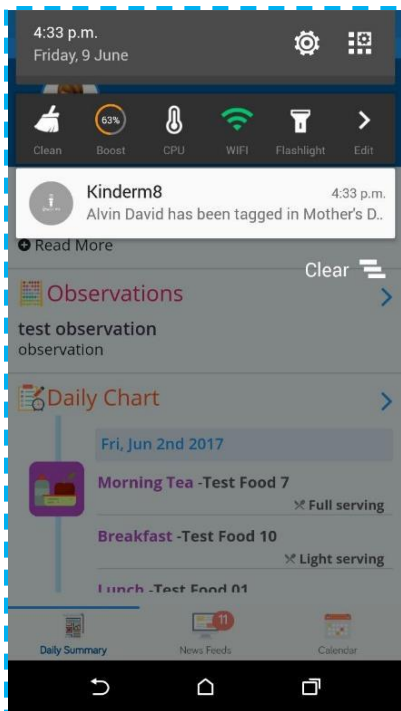


2.4.2 PHOTOS



Note : To Download photos and pdf please login to parent portal via web

2.5 PUSH NOTIFICATION



Now you will receive push notifications (messages that pop up on the device) when new Journals, Observations or Learning Stories are created as well as for News Feeds and Events.

